

TRADITIONAL TRIBAL BURIAL, INC.
616 Petoskey Street, Suite 202, Petoskey, MI 49770
Regular Meeting Minutes
September 5, 2018
9:00 a.m.

Attendees: Kevin Willis, Chairman; Patrick Wemigwase, Vice Chairman; Lisa Flynn, Treasurer; Gwen Teuthorn, Secretary

Absent: Netawn Kiogima, Board Member

Guests: none

Meeting called to order at 9:00 a.m.

Roll call; quorum met.

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynn to go into closed session at 9:08 a.m. for personnel issues.

YES – 4 No – 0 Abstained – 0 Absent – 1 (N.Kiogima)

Motion carried.

Motion made by Vice Chairman Wemigwase and supported by Secretary Teuthorn to go into open session at 9:37 a.m.

YES – 4 No – 0 Abstained – 0 Absent – 1 (N.Kiogima)

Motion carried.

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynn to approve the meeting agenda with additions.

YES – 4 No – 0 Abstained – 0 Absent – 1 (N.Kiogima)

Motion carried.

Motion made by Secretary Teuthorn and supported by Vice Chairman Wemigwase approve the July 12, 2018 Meeting Minutes as presented.

YES – 4 No – 0 Abstained – 0 Absent – 1 (N.Kiogima)

Motion carried.

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynn to approve the August 18, 2018 Regular Meeting Minutes as presented.

YES – 4 No – 0 Abstained – 0 Absent – 1 (N.Kiogima)

Motion carried.

Motion made by Secretary Teuthorn and supported by Vice Chairman Wemigwase to approve the Treasurer to make payment to Jack Van Treese and Associates for the utilities for the TTBI office suite dated 9/11/2018, not to exceed \$176.50.

YES – 4 No – 0 Abstained – 0 Absent – 1 (N.Kiogima)

Motion carried.

Motion made by Secretary Teuthorn and supported by Vice Chairman Wemigwase to pay recurring utility invoices, up to \$200 per invoice per month for the remainder of FY2018.

YES – 4 No – 0 Abstained – 0 Absent – 1 (N.Kiogima)

Motion carried.

Motion made by Treasurer Flynn and supported by Vice Chairman Wemigwase to approve the Treasurer to set up Auto Payment for Charter Communications utilities, not to exceed \$200 per invoice for the remainder of the FY2018.

YES – 4 No – 0 Abstained – 0 Absent – 1 (N.Kiogima)

Motion carried.

Motion made by Treasurer Flynn and supported by Chairman Willis to approve payment of Charter Invoice No. 0125063090318, not to exceed \$250.00.

YES – 4 No – 0 Abstained – 0 Absent – 1 (N.Kiogima)

Motion carried.

Motion made by Secretary Teuthorn and supported by Vice Chairman Wemigwase to approve stipend and mileage for Board Members to attend the Sovereignty Day Celebration for TTBI business.

YES – 4 No – 0 Abstained – 0 Absent – 1 (N.Kiogima)

Motion carried.

Board Reports

Chairman's Report

- NRCS update
- Berg payment
- Discussions with LTBB Environmental Program re:EIS

Motion made by Secretary Teuthorn and supported by Vice Chairman WEmigwase to accept the Chairman's report as presented.

YES – 3 No – 0 Abstained – 1 (K.Willis) Absent – 1 (N.Kiogima)

Motion carried.

No Vice Chairman's report

Treasurer Report

- Account balances
- Recommendation to purchase Quick Books

Motion made by Treasurer Flynn and supported by Vice Chairman Wemigwase to purchase Quicks Books for TTBI Accounting, not to exceed \$350.00.

YES – 4 No – 0 Abstained – 0 Absent – 1 (N.Kiogima)

Motion carried.

Motion made by Vice Chairman Wemigwase and supported by Secretary Teuthorn to accept the Treasurer's Report as presented.

YES – 3 No – 0 Abstained – 1 (L.Flynn) Absent – 1 (N.Kiogima)

Motion carried.

Secretary's Report

- Environmental Impact Statement update
- TTBI Board Officer elections
- Sovereignty Day celebration
- Insurance update

Motion by Secretary Teuthorn and supported by Vice Chairman Wemigwase to accept the Global Environmental Engineering, Inc. proposal dated 9/6/2018 to perform the Environmental Impact Study for the Murray Road cemetery parcel and the Osborne Road cemetery parcel, as presented.

YES – 4 No – 0 Abstained – 0 Absent – 1 (N.Kiogima)

Motion carried.

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynn to approve the submission of the Global Environmental Engineering, Inc. proposal dated 9/6/2018 to Enjinaaknegeng for legal review.

YES – 4 No – 0 Abstained – 0 Absent – 1 (N.Kiogima)

Motion carried.

Motion made by Treasurer Flynn and supported by Vice Chairman Wemigwase to approve Chairman Willis to sign the Global Environmental Engineering, Inc. proposal dated 9/6/2018, after the Enjinaaknegeng review and approval.

YES – 4 No – 0 Abstained – 0 Absent – 1 (N.Kiogima)

Motion carried.

Motion made by Vice Chairman Wemigwase and supported by Secretary Teuthorn to approve payment to Global Environmental Engineering, Inc. proposal dated 9/6/2018, in the amount of \$11,300, after Enjinaaknegeng review and approval.

Global Environmental Engineering, Inc. proposal dated 9/6/2018 to Enjinaaknegeng for legal review.

YES – 4 No – 0 Abstained – 0 Absent – 1 (N.Kiogima)

Motion carried.

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynn to accept the Secretary's Report as presented.

YES – 3 No – 0 Abstained – 1 (G.Teuthorn) Absent – 1 (N.Kiogima)

Motion carried.

Old Business

- Future Community event – teaching and honor dinner
- Mission and Vision statement revision

11:14 a.m. Public comment open.

11:15 a.m. Public comment closed.

Chairman Willis leaves the meeting at 11:23 a.m.

Motion made by Treasurer Flynn and supported by Secretary Gasco to adjourn the meeting at 12:55 p.m.

YES – 3 No – 0 Abstained – 0 Absent – 2 (N.Kiogima, K.Willis)

Motion carried.

These minutes were approved at the TTBI Regular Meeting held on October 18, 2018.



Gwendolyn Teuthorn, Board Secretary

10/22/18

Date